

HOPKINTON MIDDLE SCHOOL

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MAXIMIZING POTENTIAL

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MEMORANDUM

TO: Those who teach middle school students
FROM: Steven M. Chamberlin
SUBJECT: Guidelines for Middle School Awards
DATE: June 12, 2009

This memo will serve as guidelines for the giving of middle school awards during the awards ceremony on Wednesday, June 24, 2009 **(You are welcome to give more awards during class time.)**

- Middle School Team Awards: The middle school teams will be giving out eight to ten awards recognizing any of the following areas: work ethic, citizenship, academic excellence or improvement.
- Unified arts, world language, physical education, chorus and band will give two awards per grade level in their area of instruction. Please feel free to recognize students in the following areas: work ethic, citizenship, academic excellence or improvement.
- The eighth grade team will distribute positive bombardment sheets after the awards ceremony to Core 3.
- The program will include the slide show from the yearbook assembly.
- Pam is putting together the program for the event. If you have special awards or other items for the program please see Pam.
- The awards should be given to Jean by Monday June 22.

Thanks for your help. Please see Pam, Chris, or me if you have any questions.